

## A B S T R A C T

[Abstract of the Disclosure]

A method of managing user data files in a portable digital apparatus capable of  
5 inserting and ejecting a recording medium and having a display device includes the  
steps of generating representative voice files and data files in a particular directory  
according to manipulation of a user, indices according to an order of generation of the  
representative voice files and the data files being sequentially included in names of the  
representative voice files and the data files (a file generation step), grouping the data  
10 files by unit of the representative voice file according to the indices of the representative  
voice files and the data files (a group generation step), and displaying representative  
data files of the respective groups in the particular directory and reproducing the  
representative voice file corresponding to a group to which the representative data file  
selected by the user belongs (a display and reproduction step).

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[Representative Drawing]

FIG. 6